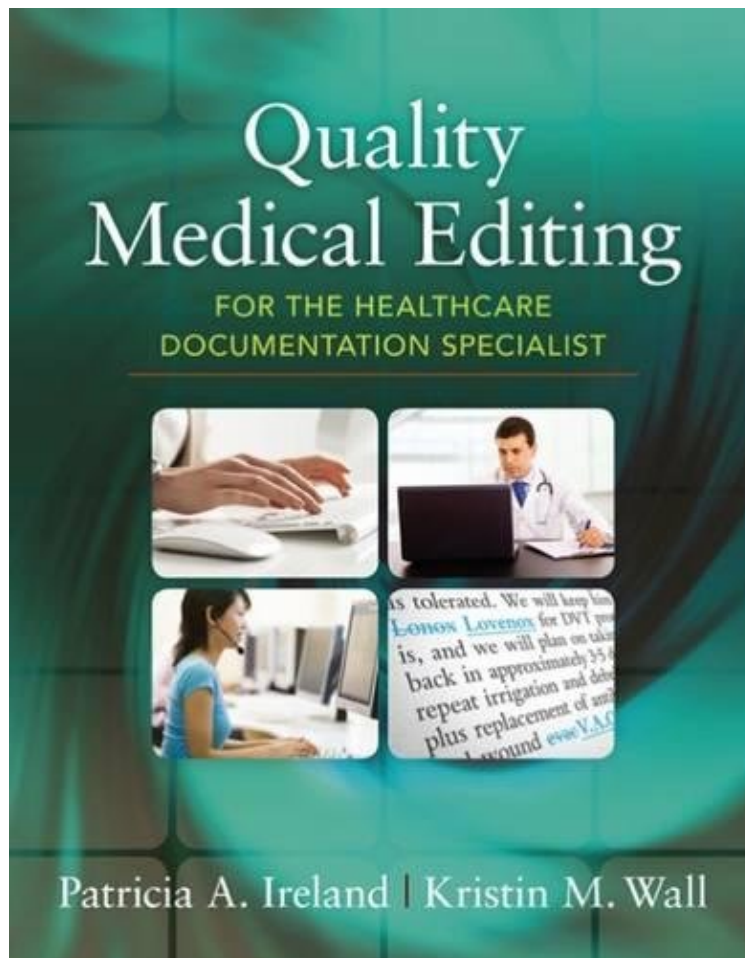


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## Quality Medical Editing for the Healthcare Documentation Specialist (includes Premium Website Printed Access Card)

*Patricia Ireland, Kristin Wall*

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Ideal for classroom use, individual study, or professional training, **QUALITY MEDICAL EDITING FOR THE HEALTHCARE DOCUMENTATION SPECIALIST**, First Edition, is a timely, unique text designed to teach and reinforce essential skills for medical editors. Comprehensive in scope, this practical guide explains the differences

between medical editing and traditional transcription; how to use technology, word expander programs, and computer accessories effectively; and ways to improve accuracy--including developing excellent listening skills and the ability to correctly decipher accents, identify medications, and distinguish soundalikes. The authors have also provided a variety of sample reports--including more than 200 medical reports and their corresponding dictation audio files. Reports span numerous specialties and document types, creating extensive opportunities to learn the medical editing process, practice formatting and editing, and become familiar with common errors produced by speech recognition. The text also features extensive information on professional development, continuing education, and earning credentials, as well as useful tips on gaining experience, finding employment, and advancing one's career. Abundant teaching and learning features--such as material on grammar and punctuation, review activities, critical-thinking exercises, and several appendices with key references and resources--make this text even more valuable for current and aspiring medical editors seeking career success.

"I like the descriptions of traditional medical transcription vs. medical editing." About the Author Patricia A. Ireland, CMT, AHDI-F, has been active in the field of medical transcription since 1968, both as a multispecialty practitioner and as an instructor. A certified medical transcriptionist since 1981, Ms. Ireland lives in San Antonio, Texas, where she works as a freelance medical/technical author and editor. She has been a medical transcription instructor since the 1970s, has taught online medical transcription programs since 2000, and has co-authored four medical transcription textbooks for Cengage Learning. Ms. Ireland encourages questions and comments about this text and can be reached at pat.ireland68@yahoo.com. Ms. Ireland is an active member of the Association for Healthcare Documentation Integrity (AHDI), as well as the Capital Chapter of AHDI in Austin, Texas. Kristin M. Wall, CHDS, AHDI-F, is the senior programs coordinator for the Association for Healthcare Documentation Integrity (AHDI) and editor-in-chief of Plexus magazine. She co-authored the CMT Exam Guide: A Walk Through the Blue Print and is a freelance copyeditor for numerous medical transcription and style-related texts as well as fiction books. Ms. Wall has over 16 years' experience in the healthcare documentation industry, enjoys mentoring new professionals entering the field, and has been a featured speaker at a variety of local, state, and national AHDI conferences and credentialing study groups.